

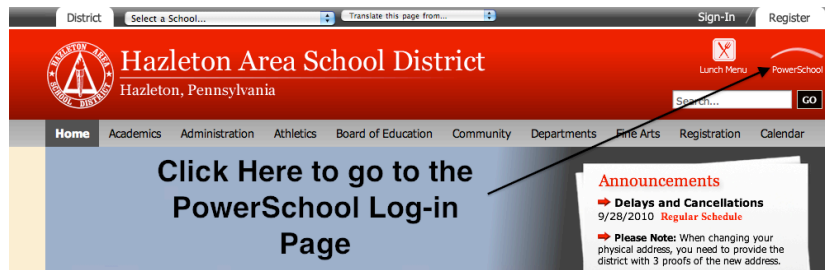
Directions for Accessing PowerSchool

The Hazleton Area School District uses PowerSchool for its student information system. It is a web-based system that allows us to do grades and attendance reporting. We are excited to provide you with access to your student's current grades and attendance through the internet.

If you have internet access at home or at work you can view the information on your student at any time. You can also sign up for email notifications of grades, attendance or school announcements. If you do not yet have internet access you can call the school to receive your student's report.

Please keep your passwords confidential so only you can access the information. Students have their own login IDs and passwords, so try to keep your login information confidential. Lost IDs and passwords will not be given out over the telephone, but will be mailed to the address on file.

On a computer that is connected to the internet, launch your web browser (Internet Explorer, Safari, Firefox, AOL). You access the PowerSchool website by going to the HASD Web Page at www.hasdk12.org and clicking on the PowerSchool icon in the upper right hand corner.



You will then see the PowerSchool Log-In screen. Use the information provided to you in the Parent Log-In letter and log in.

Login

User Name

Password

Having trouble logging in?

You should then see the **Grades and Attendance Screen**. The top row of icons is the various screens that you can click on to find information. A legend of attendance and grade codes are at the bottom, along with the Print Page Button.

PowerSchool

Abad Grullon, Yabely (Last Login:)

Grades and Attendance		Attendance by Class		Absences		Tardies	
Exp	Course	Q1	Q2	Q3	Q4	Y1	
1-20(F)	ESL English # Kelly, J.	99	--	--	--	0	0
3-40(F)	Cal Algebra # Simon, S.	75	--	--	--	0	0
50(F) 70(F)	US Government # Osborne, M.	97	--	--	--	0	0
50(F)	Launch Notes # Peterson, R.	--	--	--	--	0	0
8-90(F)	Environmental Biology # Kozak, K.	83	--	--	--	1	0
Attendance Totals						1	0

Current weighted GPA (Q1):

Attendance by Day		Absences		Tardies	
Last Week	This Week	Q1	YTD	Q1	YTD
M T W H F	M T W H F	0	0	0	0
Attendance Totals		0	0	0	0

Legend

Attendance Codes: Blank=Present | A=Unexcused Absence | T=Tardy | U=Unlabeled Absence | E=Excused Absence | AH=Arrived after homeroom-tardy | TA=Tardy-Am only | TP=Tardy-PM only | C=Count Hearing | CA=Count-AM only | CP=Count-PM only | D=Doctor Excuse | DA=Doctor Excuse-AM | DP=Doctor Excuse-PM | EA=Excused Absence-AM | EP=Excused Absence-PM | F=Final | FA=Final-AM only | FF=Final-PM only | IS=In-school Suspension | M=Misc Administrative Excuse | MA=Misc Administrative-AM only | MP=Misc Administrative-PM only | N=Nurse Excused | NA=Nurse Excuse-AM only | NP=Nurse Excuse-PM only | S=Suspended | U=Unlabeled Absence-AM only | UP=Unlabeled Absence-PM only | V=Vacation | VT=Vac-AM only | VU=Unexcused Absence | VU=Unexcused Absence-AM only | XP=Unlabeled Absence-PM only

Citizenship Codes: H=High Level |

Grades & Attendance

1. This will show you your child's scheduled classes and their grades and attendance at that moment.
2. Attendance shows you the past two weeks, their individual class attendance and overall quarterly attendance. Please note that the Attendance reflects their unofficial daily attendance in school.
3. Clicking on a teacher's name will launch your email program and address an email to that teacher. You are encouraged to use this as a line of communication between the teacher and yourself.
4. The grades will show a black number (the illustrated grade) and a blue number (the calculated grade). They are usually the same, but may be different if the teacher manually overrides the calculated grade due to extra credit or lack of attendance.
5. Clicking on the blue number (calculated grade) will show you a breakdown of your child's grades and assignments in that class. Any questions on a particular grade or grading scheme should be directed to that teacher.

What you see when you click on the specific grade in a class

Course	Teacher	Expression	Final Grade ¹
Col Algebra	Stober, G.	3-4(M,F)	75 75%

Teacher Comments:

Section Description:

Due Date	Category	Assignment	Codes	Score	%	Grid
08/27/2010	HW	policy/grading procedures		--/100		
08/30/2010	HW	real numbers review		60/100	60	60
09/03/2010	QZ	interval notation & exponents (0.1-0.2 quiz)		59/100	59	59
09/08/2010	HW	simplifying radicals		74/100	74	74
09/13/2010	QZ	radicals 0.3		61/100	61	61
09/15/2010	HW	radicals with fraction exponents		100/100	100	100
09/20/2010	HW	rational exponents		97/100	97	97
09/22/2010	QZ	rational exp quiz		73/100	73	73

Legend

Grades last updated on 9/22/2010

Collect: ■ Late: ■ Missing: ■ Score is average from final grade: ■ Assignment is not included in final grade: ■

¹ - This final grade may include assignments that are not yet published by the teacher. It may also be a result of special weighting used by the teacher.

Grades History

1. This screen will show you the final grades that were printed on the report card or progress report, depending upon that quarter.
2. Any earned credit will show in the Hrs. column.

Attendance History

This screen will show you the day-by-day breakdown for the present quarter.

Email Notification

1. This screen allows you to sign up for automatic email notifications of your child's grades, attendance, etc.
2. The reports are:
 - Summary of Current Grades and Attendance – one email showing you the Grades & Attendance information.
 - Detailed reports showing all assignment scores for each class – Shows you the assignment list & grades
 - Detailed report of Attendance – Shows you the Attendance History screen
 - School Announcements – Not being used
 - Balance Report – Not being used

Email Notifications

Click these to receive email reports regularly & automatically

What information would you like to receive?

- Summary of current grades and attendance
- Detailed reports showing all assignment scores for each class
- Detailed report of attendance
- School announcements
- Balance Alert (Note: Will only be sent when a student is low on funds.)

How often?

Send now? Yes

Email Address(es)

(separate multiple email addresses with commas)

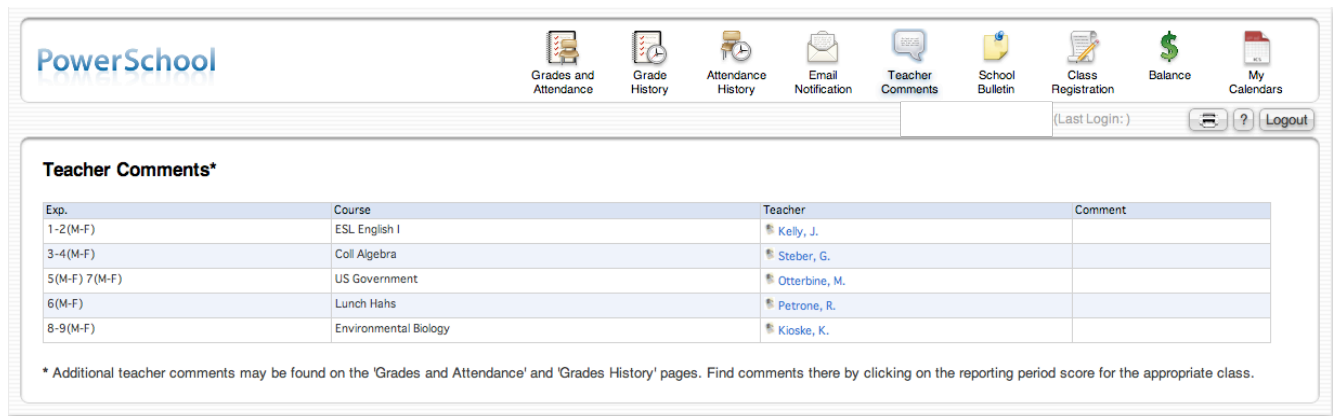
Submit

You set the frequency - weekly, monthly, or by semester

You can have the reports sent to one or multiple email addresses

Teacher Comments

1. This screen will show comments given by the teacher for their particular class.
2. These comments are at the discretion of the individual teacher. Clicking on blue teachers' name will launch your email program.



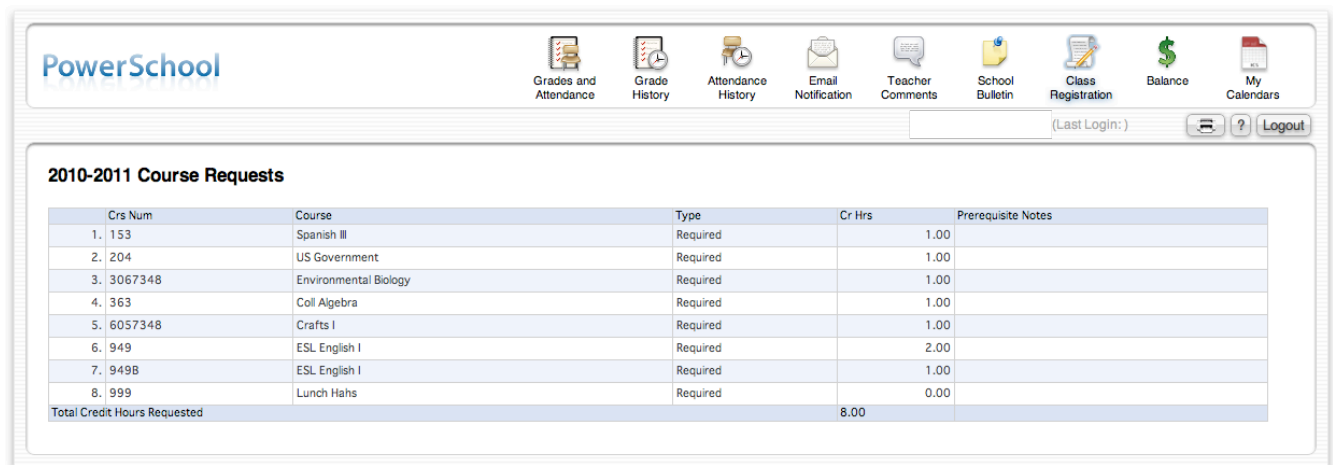
Exp.	Course	Teacher	Comment
1-2(M-F)	ESL English I	Kelly, J.	
3-4(M-F)	Coll Algebra	Steber, G.	
5(M-F) 7(M-F)	US Government	Otterbine, M.	
6(M-F)	Lunch Hahs	Petrone, R.	
8-9(M-F)	Environmental Biology	Kioske, K.	

School Bulletin

This is not currently being used - school announcements are on the district & building websites.

Class Registration

1. This screen will allow students to submit their course requests for next year.
2. It will become active when the schedule requests are ready to be selected.



Crs Num	Course	Type	Cr Hrs	Prerequisite Notes
1. 153	Spanish III	Required	1.00	
2. 204	US Government	Required	1.00	
3. 3067348	Environmental Biology	Required	1.00	
4. 363	Coll Algebra	Required	1.00	
5. 6057348	Crafts I	Required	1.00	
6. 949	ESL English I	Required	2.00	
7. 949B	ESL English I	Required	1.00	
8. 999	Lunch Hahs	Required	0.00	
Total Credit Hours Requested			8.00	

Calendars

This is not currently being used

Don't forget to click "Logout" to end your session.

Remember that these records are unofficial and are for your information only. If there are any questions concerning a particular grade, please contact the teacher directly via school email or school phone. If you have any technical questions on accessing this information please email **Dr. Jeffrey Nietz, Student Information Systems Administrator** at **nietzj@hasdk12.org** or call him at **570-459-3221x3116**.